

Post ref.: 2022/EE-PAS/11

**THE EUROPEAN SCHOOL OF ALICANTE
IS LOOKING TO RECRUIT FOR SCHOOL YEAR 2022-2023**

1 SUPERVISOR FOR THE SECONDARY CYCLE (m/f)

PART TIME 75%

From 1.11.2022 until 7.07.2023

Applicant must meet the following requirements:

- Having completed secondary studies. BAC+3 or higher will be an asset
- Being proficient in either Spanish and English (Minimum B2 level). Knowledge of several languages spoken at the school will be considered an asset;
- Have experience working in a school or with young pupils.

We are looking for a candidate who:

- Is able to work in a dynamic, multilingual and multicultural team
- Is passionate about working with young people (11-18 years old)
- Shows a high level of motivation, professionalism and a sense of responsibility.

Preference will be given to a candidate who:

- Has experience working in a European or international school
- Has an education-related diploma (youth worker for example)
- Has experience working with teenagers and children
- Is computer-literate (using Word to write incident reports, for example)
- Is able to communicate at all times in a respectful way towards pupils, staff and other members of the school community and guests.
- Is a multitasker with strong practical organization skills
- Has competences in managing conflicts
- Has a problem-solving attitude.

Job description:

- You will be supervising at the European School of Alicante
- You will assist the Educational Advisors on daily basis for supervision
- You will be supervising students from Monday to Friday according to the school supervision plan (in the school buildings, playgrounds, in the study halls, in the gym halls...)
- You will help to organize areas (sport grounds, lockers, study halls) when necessary
- You can be called to replace absent teachers in all the zones of the supervision plan or study halls
- You will be responsible for preventing disciplinary issues to happen by having a visible presence and intervening before incidents occur
- When incidents occur you will intervene to restore a good atmosphere and will inform the relevant advisors
- You will help to ensure security of the pupils on the site and deal with them in a constructive and calm way
- You will write incidents reports and send them to the level advisors
- You will work under the responsibility of the Director; Deputy Director and Assistant of the Deputy Director

- Approximate monthly salary: Gross 1.690€ (extra payment included)
- The contract will start on 1.11.2022.

Your application:

- Please send us your:
 - a) motivation letter (PDF)
 - b) CV (Europass) (PDF)
 - c) copies of your diploma(s)/certificate(s) (PDF)

To the following e-mail address: **ALI-RECRUITMENT@eursc.eu**

- **Deadline: 25th October 2022 (16.00 p.m.)**
- Please write in the subject of your e-mail “**2022/EE-PAS/11**”

You will receive a reply which will confirm that we have received your application.

Candidates who send us their applications after the deadline and/or who do not follow the instructions as mentioned above, will not be considered.

The candidate who will be invited to an interview will be contacted by phone and/or by e-mail.

Please find a link to the European Schools www.eursc.eu as well as the link to the website of the European School of Alicante www.escuelaeuropea.org

Service regulations for the administrative and ancillary staff (AAS)

You can consult the service regulations for the AAS of the European Schools from the following document (Ref.:2007-D-153-en-13) <https://www.eursc.eu/en/Office/official-texts/basic-texts/en> or by clicking [here](#)

Please consult our Privacy Statement to know our policy regarding the processing of personal data in the scope of recruitment (2018-03-D-23-en) <https://www.escuelaeuropea.org/escuela-europea-de-alicante/empleo>

The selected candidate must present a “certificado de antecedentes penales por delitos de naturaleza sexual” (or equivalent certificate in other countries) before the engagement.

Detailed information concerning the syllabus can be found on the website of the European School of Alicante or on the website of the European Schools www.eursc.eu