

INFORMACIÓN IMPORTANTE PARA EL ALUMNADO DE S7 Y SUS FAMILIAS

De acuerdo con lo aprobado por el Consejo Superior de las Escuelas Europeas de abril de 2018, los gastos de las demandas de inscripción en la enseñanza superior deberán estar cubiertos por los candidatos al Bachillerato Europeo.

La información recopilada muestra que hay claramente tres grupos diferentes de casos.

- 1) Las solicitudes de inscripción en la educación superior no generan una carga de trabajo adicional para los orientadores. No se debe pagar ninguna contribución para estos candidatos.
- 2) Pequeño dossier: solicitudes de inscripción en educación superior para la cual cada candidato debe presentar una solicitud especial de registro que debe procesarse a través de plataformas de aplicación. El tiempo extra promedio dedicado al procesamiento de estas solicitudes es de alrededor de 2 períodos por solicitud, lo que implica un recargo de 130 €. Ver el Anexo I.
- 3) Dossier grande: solicitudes de registro que requieren un tiempo de trabajo de al menos 4 períodos, lo que resulta en un costo adicional de 260 €. Ver Anexo II. (UCAS) (algunas universidades de FRANCIA).

Aquellos alumnos que hagan ambas solicitudes, solo deben pagar una sola contribución (260 euros). Esas tasas no son reembolsables, incluso si un alumno decide finalmente no solicitar la admisión en esas universidades. Los alumnos que no cumplan con los plazos de solicitud indicados pueden tener que gestionar sus solicitudes ellos solos.

Por favor rellene el siguiente [formulario](#).

<https://forms.office.com/Pages/ResponsePage.aspx?id=aeA505McU0OzBwsicDW6QiZKHLwOjF1JgnOURdITu8JUMzIOTFJTDEwVOVVQjvVFSFdINDIxTIIYNy4u>

Por favor, rellene el formulario antes del día 17 de septiembre de 2018.

Un cordial saludo

José Luis Hernández
Director Adjunto de Secundaria.
Escuela Europea de Alicante

IMPORTANT INFORMATION FOR YEAR 7 PUPILS AND FAMILIES

According to the April 2018 decision of the Board of Governors, the cost of processing higher education applications should be paid by European Baccalaureate candidates.

It emerges from the information collected that there are clearly three different groups of cases.

- 1) Applications for admission to higher education without any additional workload for careers guidance teachers. No fee is required to be paid for these candidates.
- 2) **Shorter applications:** Applications for admission to higher education that require individual applicants to submit special application files which must be processed through application platforms. The average additional time spent handling these applications averages out to 2 periods per application, giving rise to an additional cost of €130. (See Annex I).
- 3) **Longer applications:** Applications **requiring at least 4 periods to process**, giving rise to an additional cost of €260 (See Annex II), (UCAS), (some French Universities)

For candidates applying for admission to both applications only one fee should be paid (260€)

These fees are not refundable, even if the student decides not to continue with the application for admission to these Universities. Candidates who do not respect the deadlines will have to deal with their request on their own.

Please complete the following [form](#).

<https://forms.office.com/Pages/ResponsePage.aspx?id=aeA505McU0OzBwsicDW6QiZKHLwOjF1JqnOURdITu8JUMzIOTFJTDEwV0VVQjvFSFdINDIxTIIYNy4u>

Please complete this form by September 17th 2018.

Regards;

José Luis Hernández
Deputy head Secondary
European School Alicante

Annex I: Example of shorter application

Tasks associated with this could include:

- Advising and guiding the student throughout the application process;
- Informing parents and students of relevant meetings
- Answering emails
- Organising individual interviews, to include parents where necessary to discuss their child's application and choice of course and offer guidance for filing an online application.
- Preparing a guidance document on the European system for those who request it.
- Being aware of university deadlines and ensuring that students meet them, if necessary by reminding teachers and pupils by email.
- Ensuring that s/he completes the forms correctly bearing in mind the specific nature of the European schools.
- As head of the school, informing about the level of the class concerned
- Checking that the applicant is on schedule with the application and has confirmed her/his desired destinations.

Annex II: Example of longer application

Tasks associated with this could include:

- Monitor all applications
 - Organise, check and approve references
 - Complete, approve and send applications by the appropriate closing date
 - Provide advice on website and in orientation sessions
 - Individual advice on university courses by appointment
 - Provide support, advice and guidance on choices
 - Supervise and check personal statements
 - Supervise choices
 - Thoroughly check applications for errors
 - Organise parents' evenings
 - Liaise with representatives of higher education institutions
 - Support for applications requiring specific entrance tests
 - Delivery of any tests
 - Follow-up to applications (advice on choices and offers, problems with level of English etc.)
 - Contact higher education institutions about post-application queries
 - Advice and guidance post application on level of offer, choice of firm and insurance offer
 - Arranging the sending of results after proclamation
 - Advise those who have narrowly missed their offer after results are published
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